



**Sales & Inquiry**  
**+91 9039013100, 9039016100**  
 Time: (Monday to Saturday 10:30 AM to 7:00 PM)  
**+91 9713154321**  
 (Whatsapp & SMS Only)

**Complaint**  
**+91 751 2458201, 2458202, 2458203**  
 Monday to Saturday 9:00 AM To 7:00 PM  
**+91 9713354321**  
 (Whatsapp & SMS Only)

## Connection Shifting Request (Change of connection address)

To,  
 Service /Account Manager  
 Pc Care Airway Infratel (P) LTD., Gwalior  
 Subject: - Regarding shifting of Broadband/Internet Lease Line connection.

Dear All,

With reference to above mentioned subject kindly Shift (Change of connection address) of my/our Airway & FiberOne Broadband/Internet Lease Line Connection from current location/address to new location (address) as mention below., My current subscription/connection details is given below

### Subscriber Existing Details

<b>Subscriber Name</b>	
<b>Subscribed Service Detail</b>	<input type="checkbox"/> Home Broadband <input type="checkbox"/> Business Broadband <input type="checkbox"/> Internet Lease Line Service
<b>Segment</b>	<input type="checkbox"/> Home <input type="checkbox"/> Business
<b>Account ID</b>	
<b>Current Location/Address of Installation</b>	
<b>Registered Mobile No</b>	
<b>Registered E-mail ID</b>	
<b>New Location/Address of Shifting</b>	

### Subscriber Important terms and Acknowledgement:-

1. Minimum time to sifting will take 7-10 working days & subject to network Availability & feasibility address.
2. If your new location & address is not feasible with our network then you have to surrender your connection & asked to refund your security deposit (if it is there) but you cannot force to company to installed connection at new location.
3. You are compulsory to submit valid address proof of new address/location.
4. You are compulsory to pay installation charges (Rs.500.00)
5. You are also permit to company technical team to restore/Uninstalled all installed CPE (Equipment) from current location & address & Reinstalled on new location & address as required by you.

**I/We accept that I/We have read, acknowledge, understood and agreed to all above mention terms & conditions.**

Subscriber Signature	Name	Contact No	Request Date

### Internal Office Use

We care allotted Cash ID		Logged by	
Date		Time	

### Check list (For official internal use)

#	Activity	Status (Yes/No)	Remark
1	Address Proof Received ,Checked, Upload in server		By Activation Department
2	Address changed in Syneffo Server		By Activation Department
	Address Changed in Tally Server		By Account Department
	Charges Posting in Tally Server		By Account Department
	Field Activity By O&M Department		By O&M Department
	TIR Updation (Change of address) By O&M Department		By O&M Department
	Final Chaeck to all Above Point		By Activation Department

**Signature**  
**(Activation Dept.)**

**Signature**  
**(Senior Executive)**